

## Hosting the 2nd GHI Congress - information to be included in hosting applications

Organisations that want to host and organise the 2nd GHI Congress on Food safety and Security, to take place in 2020 are invited to send a proposal to the [General Secretary](#) of GHI before 15 August 2019.

The plan is to have only plenary presentations (15+5 minutes) and high-quality posters to be orally announced in 3 minutes presentations during the plenary sessions. There will also be options for posters, without oral announcements.

The Congress to last for 2 full days and two half days with the option of other meetings the day before, in the evenings on the congress days, and the day after the congress.

Possible structure:

First day

Morning

Registration and opening session

First thematic session

Afternoon

Two thematic sessions

Second day

Two morning sessions

Two afternoon sessions

Third day

Two morning sessions

Two afternoon sessions

Congress dinner

Fourth day

One morning session

Awards

Closing ceremony

Other meetings:

- Leadership
- Working Groups
- Ambassadors
- Project teams

## Information to be included in hosting proposals

1. Name and contact data of hosting organisation
2. Details of the proposed venue
  - a. Benefits of the location
  - b. Accessibility
  - c. Costs
  - d. Capacity
3. Organising Committee
  - a. President of the Congress
  - b. Names and email addresses of other members

4. Suggestions for the Scientific Committee and for all:
  - a. Name
  - b. Country
  - c. Affiliation
5. Confirmed supporting organisations such as
  - a. City council
  - b. Universities
  - c. Scientific institutes
  - d. Government / governmental departments
6. Travelling and accommodation details
  - a. Airline and train connections
  - b. Accommodations, including categories and prices
7. Sponsors
  - a. Sponsor levels (e.g. € 5000; € 2500; € 1000)
  - b. Any confirmed ones
  - c. Potential ones
8. Proposed fee structure
  - a. Students
  - b. GHI members
  - c. Academics
  - d. Industry
9. Financial security